



**Board of Directors Meeting
Tuesday, December 17, 2024**

MINUTES

Board Members Present:

Glen Howard, Chair
Scott Bess
Dawn Bowen
Kim R. Ford
Michelle Gilliard
Lisa Mallory
Catherine Meloy (ex officio, non-voting member)
Sharena Mumford
April Young

Board Members Absent:

Evelyn Lee

The following staff members were also in attendance: Chelsea Kirk, Colleen Paletta, Elizabeth Rienzo, Jeffrey Rostand, Bennice Thayer, and Josh Wallish. Ms. Rienzo recorded the minutes of the meeting.

Mr. Howard called the meeting to order at 9:35 a.m. No members of the public were in attendance.

Mission Moment

The theme of the Mission Moment was “With Gratitude.” Dr. Kirk highlighted Excel Center Directors, LaToya Hill and Thomas Pengelley, GEC Student Ambassadors, GEC Alumni, and the partnership with the YMCA.

New Board Member

Mr. Howard welcomed Kim R. Ford to the Board, following her unanimous election by email vote concluded on October 8, 2024.

Approval of Minutes

Mr. Howard asked for any proposed corrections or other revisions to the minutes of the September 17, 2024 Board meeting. Upon motion duly made and seconded, the **Board unanimously approved the minutes by roll call vote.**

Financial Report

Mr. Rostand welcomed and introduced Ms. Bennice Thayer, Director of GEC and Special Projects. He then presented the year-to-date 2024 financials, focusing on financial highlights, the Statement of Activities, and the Statement of Financial Position. Discussion followed with Mr. Rostand responding to questions.

Goodwill Excel Center Update

Ms. Paletta provided an update on school operations, focusing on the following:

- SY24-25 Audited Student Enrollment
- Comprehensive School Improvement Plan
- School Improvement Plan Progress
- Middle States Association of Colleges and Schools Accreditation
- Potential GGW Establishment of Excel Center in Prince George's County
- Celebrating Seniors

Discussion followed, and Ms. Paletta and Dr. Kirk responded to questions.

Governance

Mr. Howard proposed the reappointment of the following members for an additional one-year term:

Mr. Howard
Dr. Gilliard
Ms. Young

Mr. Howard proposed that the following serve as officers during 2025:

Mr. Howard, Chair
Mr. Bess, Secretary
Ms. Young, Treasurer
Mr. Bess, Liaison to PCSB

Mr. Howard proposed that the following serve as members of the Executive Committee during 2025:

Mr. Howard, Chair
Mr. Bess
Ms. Young
Ms. Meloy, *Ex Officio*

Mr. Howard proposed that the following serve as members of the 2025 Audit Committee:

Mr. Bess
Dr. Gilliard
Mr. Howard

Mr. Howard presented the proposed 2025 Board Meeting Calendar.

Upon motion duly made and seconded, **the Board unanimously approved all of the five above actions by roll call vote.**

Mr. Wallish noted the annual compliance documents in the previously distributed Board packet and advised that Board members would soon receive three compliance forms for electronic signature.

Public Comment

No one from the public attended the meeting.

The meeting was adjourned at 11:10 am.

Scott Bess
Secretary